

Andover Parent, Teacher and Community Organization (APTCO)

Meeting Minutes for May 15, 2014

Members in attendance-Gina Marquez (Chairperson), Missy Wisniak (Vice-Chairperson), Regina Pekarek (Treasurer), Jill Peterson (Secretary), Mark VanVoorhis (Principal), Cathy Witte (Volunteer Service Coordinator), Andrea Haglund, Ronda Tebbenkamp, Becky Millard

1. Welcome and Introductions

a. Meeting started at 6:30

2. Reports

a. Secretary Report- Jill Peterson

- i. Minutes for the April meeting were reviewed by members in attendance. Motion made to accept the secretary report for April 2014 meeting made by: Missy Wisniak second by: Ronda Tebbenkamp Motion carried.

b. Treasurer Report- Regina Pekarek

- i. Closing balances for month ending 4/30/2014
 1. Checking \$53,642.21
 2. Savings \$100.99
 3. Money Market \$7,553.30
- ii. Discussion made regarding insufficient funds checks returned to APTCO. Letters went out to the families involved asking for a new payment and to cover the cost of the fees from the bank.
- iii. Some teacher allocation checks that were turned in over 3 months past the deadline were denied. Teachers involved were notified about the reason for the denial.
- iv. The account balance is higher than usual because we are awaiting a new vendor for the technology purchase.
- v. Motion made to accept the treasury report for April 2014 made by: Jill Peterson second: Susan Boulka Motion Carried

c. Principal Report- Mark VanVoorhis

* MCA Testing is now complete

Math and Science scores are posted on your AH Connect account

* Staffing

Changes and additions will continue to be made through the rest of the year and summer. This is an ongoing process.

* EnVoy

Many staff members are certified (up to 30+), many teachers continue to take classes and are becoming certified.

* Kindness Retreat

The Andover Football Association has donated \$2,100 for Andover to use toward getting the Kindness Retreat back next year for 4th

graders. A HUGE thank you to them. What a great opportunity for our school.

*** Mascot**

A new mascot for our school has been purchased. We should have it for the next school year.

d. Volunteer Services Coordinator- Cathy Witte

*680 volunteers have come through the door so far this year, working just over 7000 hours! Way to go volunteers!!

*** Track and Field Day**

Over 100 volunteers and teachers worked to make it a successful day for the students. The kids had a great time.

*** Showcase and Volunteer Appreciation**

Many volunteers picked up their appreciation gift at the entrance on Showcase night. Those that did not pick them up, will receive an e-mail, and the gift will be sent home with one of their children.

*** Staff Appreciation**

Tatum Johnson stepped in to help coordinate staff appreciation. There was something little for the teachers and staff each day during that week. We love our teachers!

*** Yearbooks**

Yearbooks will be handed out the last week of school.

*** 5th Grade Party**

Lori Hinkel is coordinating the party. It will be on May 28. There is a great rsvp count for this years class party.

*** A "Save the Date" flyer will be going home in students folders this month with dates for next year.**

*** Boxtops, Campbell's, Milk Moola**

We will start using Pathways to help count and organize boxtops, Campbells, Milk Moola, etc. during the regular school year, not for the Boxtop Blitz

4. Old Business

d. Andover Senior Party

- i. Gina sent an e-mail to let them know we were not going to donate to them this year

e. 2014-2015 Calendar

- i. Most dates are set for next year. A brochure was available at the meeting.

3. New Business

a. BOBO Book Fair

- i. Mrs. Boulka will be having a BOGO book fair. She is looking for volunteers to help out during this time. Both media centers will have books. It will be from June 2-6.

b. Board Positions for 2014-2015

i. Discussion, Questions, Nomination

1. Andrea Haglund was nominated to be the Chairperson for 2014-2015 school year.

ii. Vote

A secret ballot was taken and Andrea Haglund was unanimously voted in as our new Chair!! Welcome Andrea!!! Jill Peterson will be Secretary and Regina Pekarek will be Treasurer for the 2014-2015 school year.

c. Plans for Leadership Transition

d. Ideas for topics next year- budget subcommittee? Update bylaws?

Planning for September Meeting. Our next meeting will be Thursday, September 18 at 6:30 pm in the Primary Media Center. Send agenda items to andoverpto@gmail.com

Have a Wonderful Summer!!!

Motion to adjourn meeting by: Ronda Tebbenkamp second: Missy Wisniak at 7:23

Respectfully submitted by Jill Peterson